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MINDIL BEACH SUNSET MARKET ASSOCIATION (MBSMA) NEW FOOD APPLICATION

Applications for Licence to Trade at Mindil Beach Sunset Market are open from the 1st of November 2019 and will be accepted until Friday 19th January 2019

Date of Application ____/____/____ Date Received ____/____/____

SECTION 1 – BUSINESS DETAILS

Stall Trading Name: _____

Stall Owner: _____ Mobile: _____

Additional Stall Applicant: _____ Mobile: _____

Registered Business Name: (if applicable) _____

ABN: _____

Postal Address: _____

Email: _____

Social Media/Website: _____

Vehicle Registration Number: 1: _____ 2: _____

SECTION 2 – STALL THEME & SPECIFICATIONS

1. What food category does your stall fall under?

<input type="checkbox"/> Hot/ Cold Meal	<input type="checkbox"/> Desserts	<input type="checkbox"/> Drinks	<input type="checkbox"/> Snack Food
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2. What is the theme of your stall? (maximum of two categories)

<input type="checkbox"/> Australian (Define: _____)	<input type="checkbox"/> Australian – Local Produce	<input type="checkbox"/> Thai	<input type="checkbox"/> Vietnamese
<input type="checkbox"/> Chinese	<input type="checkbox"/> Japanese	<input type="checkbox"/> Spanish	<input type="checkbox"/> Indonesian
<input type="checkbox"/> Sri Lankan	<input type="checkbox"/> Indian	<input type="checkbox"/> Italian	<input type="checkbox"/> Greek
<input type="checkbox"/> Turkish	<input type="checkbox"/> Mexican	<input type="checkbox"/> Vegetarian	<input type="checkbox"/> Seafood
<input type="checkbox"/> French	<input type="checkbox"/> Malaysian	<input type="checkbox"/> Ice Cream / Sorbet	<input type="checkbox"/> Hot Beverage
<input type="checkbox"/> Desserts <input type="checkbox"/> Cold Dessert <input type="checkbox"/> Hot Dessert	<input type="checkbox"/> Nuts/ Confectionary/ Popcorn	<input type="checkbox"/> Fruit Salad & Fruit Drinks	<input type="checkbox"/> Cold Beverage <input type="checkbox"/> Soft Drink <input type="checkbox"/> Milk Drink <input type="checkbox"/> Tea Drink <input type="checkbox"/> Slushie
<input type="checkbox"/> Other _____			

SECTION 3 – STALL REQUIREMENTS

STALL SIZE THURSDAY:

Frontage: _____ m X Depth: _____ m = total _____ m²

STALL SIZE SUNDAY:

Frontage: _____ m X Depth: _____ m = total _____ m²

You are required to complete a Stall Alteration form if you make any changes to your stall set up. All changes need to be approved by the Management / Operational Team.

SECTION 4 – ELECTRICAL & GAS

To comply with Government Regulations all stallholders must meet certain requirements at all markets and shows in the Northern Territory. All electrical items must be tested and tagged. All gas appliances, regulators, connectors and hoses must be of an approved design that complies with Australian Standards. Gas bottles and equipment must have a gas compliance certificate or plate.

If requirements are not met, appliances will be disconnected until compliance is achieved.

ITEM	KWH	NUMBER
Lights – (Spot lights)	Up to 10KWH	
Lights – (Fluoro, LED, Energy saver lights)	11KWH - 25KWH	
Small Appliances – Fans, iPod speakers, Laptop or iPad, Cash registers, Eftpos machine, Phone chargers	26KWH - 39 KWH	
Medium Appliances – Microwave, Blender, Coffee machine, Rice cooker, Stove plates, Toaster, Grill, Kettle	40KWH - 59KWH	
Large Appliances – Fridge, Freezer, Bain marie		
Extra Large – Cold room, Fryer		
Other (please specify) -		

SECTION 5 – WASTE REQUIREMENTS

All Stallholder waste, water and oil is to be removed from site. The MBSMA can provide additional infrastructure for your stall should you require us to collect rubbish or waste water on your behalf. Please indicate your stall requirements. All prices are inclusive of GST:

- 240 Litre Bin = \$16.50
- 200 Litre Water Drum = \$22.00
- 1000 Litre Water Bulkie = \$110.00

SECTION 6 – FEES & PAYMENT

An invoice for total yearly site rent will be issued prior to trade commencing. Your payments will be taken off this total. Statements will be issued with your account balance during the year and your balance will be available upon request. Invoices may be paid on an Annual, Monthly or Weekly payment plan. Full payment up front by the 31st March will attract a 10% discount. Full Payment of fees is to be made by the end of September 2019

- Annual prepayment - Payments received by 31 March 2019 (10% discount on site rent)
- Monthly Direct Debit - Payments received by last day of month prior to trade
- Monthly Payment - Payments are to be received by last day of month prior to trade
- Weekly Payment - Payments are to be received by last day of month prior to trade
- Weekly Direct Debit - Recurring weekly payments one month in advance

SECTION 7 - SUPPORTING DOCUMENTS for LICENCE to TRADE (LTT)

The following documents will need to be provided for the Licence to Trade Agreement (LTT) to be completed. The LTT is supplied by the Management / Operations Team and signed by the Manager and Stallholder before commencement of Trade.

SUPPORTING DOCUMENTS – APPLICANT TO ATTACH THE FOLLOWING	
1. Copy of Drivers Licence or Photo Identification Provided	<input type="checkbox"/>
2. Certificate of Currency for Public and Product Liability (Food Stalls = \$20 Million / A.C.S. Stalls = \$10 Million Cover)	<input type="checkbox"/>
3. Copy of Business Registration Provided	<input type="checkbox"/>
4. Copy of Food Registration Provided	<input type="checkbox"/>
5. Fisheries Licence Provided (if applicable)	<input type="checkbox"/>
6. Import Licenses Provided (if applicable)	<input type="checkbox"/>

SECTION 8 – DECLARATION:

Name of Applicant:	Signature of Applicant:
OFFICE USE ONLY	
Date:	
Application Complete	<input type="checkbox"/> Yes <input type="checkbox"/> No
Supporting documentation provided	<input type="checkbox"/> Yes <input type="checkbox"/> No
Licence to Trade Approved	<input type="checkbox"/> Yes <input type="checkbox"/> No