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# MINDIL BEACH SUNSET MARKET ASSOCIATION (MBSMA) NEW FOOD APPLICATION

Applications for Licence to Trade at Mindil Beach Sunset Markets are Open November 2018  
and will be accepted until Friday 19th January 2019

Date of Application \_\_\_\_/\_\_\_\_/\_\_\_\_ Date Received \_\_\_\_/\_\_\_\_/\_\_\_\_

## SECTION 1 – BUSINESS DETAILS

Stall Trading Name: \_\_\_\_\_

Stall Owner: \_\_\_\_\_ Mobile: \_\_\_\_\_

Additional Stall Applicant: \_\_\_\_\_ Mobile: \_\_\_\_\_

Registered Business Name: (if applicable) \_\_\_\_\_

ABN: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Email: \_\_\_\_\_

Social Media/Website: \_\_\_\_\_

Vehicle Registration Number: 1: \_\_\_\_\_ 2: \_\_\_\_\_

## SECTION 2 – STALL THEME & SPECIFICATIONS

1. What food category does your stall fall under?

- Hot/ Cold Meal     Desserts     Drinks     Snack Food

2. What is the theme of your stall? (maximum of two categories)

- |  |  |   |                                       |
|--|--|---|---------------------------------------|
| <input type="checkbox"/> Australian<br>(Define: _____) | <input type="checkbox"/> Australian – Local<br>Produce | <input type="checkbox"/> Thai                               | <input type="checkbox"/> Vietnamese   |
| <input type="checkbox"/> Chinese                       | <input type="checkbox"/> Japanese                      | <input type="checkbox"/> Spanish                            | <input type="checkbox"/> Indonesian   |
| <input type="checkbox"/> Sri Lankan                    | <input type="checkbox"/> Indian                        | <input type="checkbox"/> Italian                            | <input type="checkbox"/> Greek        |
| <input type="checkbox"/> Turkish                       | <input type="checkbox"/> Mexican                       | <input type="checkbox"/> Vegetarian                         | <input type="checkbox"/> Seafood      |
| <input type="checkbox"/> French                        | <input type="checkbox"/> Malaysian                     | <input type="checkbox"/> Nuts/<br>Confectionary/<br>Popcorn | <input type="checkbox"/> Hot Beverage |

- Desserts
    - Cold Dessert
    - Hot Dessert
  - Ice Cream / Sorbet
  - Fruit Salad & Fruit Drinks
  - Cold Beverage
    - Soft Drink
    - Fruit Drink
    - Milk Drink
    - Tea Drink
    - Slushie
  - Other
- 

### SECTION 3 – STALL REQUIREMENTS

#### STALL SIZE THURSDAY:

Frontage: \_\_\_\_\_ m X Depth: \_\_\_\_\_ m = total \_\_\_\_\_ m<sup>2</sup>

#### STALL SIZE SUNDAY:

Frontage: \_\_\_\_\_ m X Depth: \_\_\_\_\_ m = total \_\_\_\_\_ m<sup>2</sup>

*You are required to complete a Stall Alteration form if you make any changes to your stall set up. All changes need to be approved by the Management / Operational Team.*

### SECTION 4 – ELECTRICAL & GAS

To comply with Government Regulations all stallholders must meet certain requirements at all markets and shows in the Northern Territory. All electrical items must be tested and tagged. All gas appliances, regulators, connectors and hoses must be of an approved design that complies with Australian Standards. Gas bottles and equipment must have a gas compliance certificate or plate.

*If requirements are not met, appliances will be disconnected until compliance is achieved.*

ITEM	KWH	NUMBER
<b>Lights</b> – (Spot lights)	Up to 10KWH	
<b>Lights</b> – (Fluoro, LED, Energy saver lights)	11KWH - 25KWH	
<b>Small Appliances</b> – Fans, iPod speakers, Laptop or iPad, Cash registers, Eftpos machine, Phone chargers	26KWH - 39 KWH	
<b>Medium Appliances</b> – Microwave, Blender, Coffee machine, Rice cooker, Stove plates, Toaster, Grill, Kettle	40KWH - 59KWH	
<b>Large Appliances</b> – Fridge, Freezer, Bain marie		
<b>Extra Large</b> – Cold room, Fryer		
<b>Other (please specify) -</b>		

## SECTION 5 – WASTE REQUIREMENTS

All Stallholder waste, water and oil is to be removed from site. The MBSMA can provide additional infrastructure for your stall should you require us to collect rubbish or waste water on your behalf. Please indicate your stall requirements. All prices are inclusive of GST:

- 240 Litre Bin \$16.50
- 200 Litre Water Drum \$22
- 1000 Litre Water Bulkie \$110

## SECTION 6 – FEES & PAYMENT

An invoice for total yearly site rent will be issued prior to trade commencing. Your payments will be taken off this total. Statements will be issued with your account balance during the year and your balance will be available upon request. Invoices may be paid on an Annual, Monthly or Weekly payment plan. Full payment up front by the 31<sup>st</sup> March will attract a 10% discount. Full Payment of fees is to be made by the end of September 2019

- Annual prepayment - Payments received by 31 March 2019 (10% discount on site rent)
- Monthly Direct Debit - Payments received by last day of month prior to trade
- Monthly Payment - Payments are to be received by last day of month prior to trade
- Weekly Payment - Payments are to be received by last day of month prior to trade
- Weekly Direct Debit - Recurring weekly payments one month in advance

## SECTION 7 - SUPPORTING DOCUMENTS for LICENCE to TRADE

The following documents will need to be provided for the Licence to Trade Agreement (LTT) to be completed. The LTT is supplied by the Management / Operations Team and signed by the Manager and Stallholder before commencement of Trade.

SUPPORTING DOCUMENTS – MEMBER TO ATTACH THE FOLLOWING	
1. Copy of Drivers Licence or Photo Identification Provided	<input type="checkbox"/>
2. Certificate of Currency for Public and Product Liability (Food Stalls \$20 Million, Craft Stalls \$10 Million Cover)	<input type="checkbox"/>
3. Copy of Business Registration Provided	<input type="checkbox"/>
4. Copy of Food Registration Provided	<input type="checkbox"/>
5. Fisheries Licence Provided (if applicable)	<input type="checkbox"/>
6. Import Licenses Provided (if applicable)	<input type="checkbox"/>

### OFFICE USE ONLY

Date:

Application Complete

Yes  No

Supporting documentation provided

Yes  No

Licence to Trade Approved

Yes  No